

NOTICE OF LETTING

NOTICE TO CONTRACTORS OF THE RECEIVING OF BIDS FOR EAST MILLS COMMUNITY SCHOOL DISTRICT – PARTIAL RE ROOF PROJECT

NOTICE IS HEREBY GIVEN: Sealed proposals will be received by the East Mills Community School District (ATTN: District Offices), 1505 E 15th Street, Malvern, IA 51551 until 12:00 p.m. on the 28th day of February 2025 for all labor, materials, and methods for the Partial Re Roof Project and will be opened and read aloud at 12:15 p.m. for construction of the following improvements. (No awards will be made at this time.)

Project Name: East Mills Community School District – Partial Re Roof

Project Address: East Mills Community School District
1505 E 15th Street
Malvern, IA 51551

With alternates at:

SWITCH Facility
58962 380th Street
Hastings, IA 51540

Owner: East Mills Community School District

Architect: Alley Poyner Macchietto Architecture, Incorporated

PROJECT DESCRIPTION:

Partial roof removal and replacement of the PK-12 Building, including all accessories and assemblies to make a complete installation. Alternates are located at the SWITCH Facility in a different location.

The project will be performed under a Single Prime Contract.

Neither the East Mills Community School District nor its agents will assume liability for the inability of the bidder to submit a bid in a timely manner. Bids received after the deadline will be rejected. Bidders bear full and complete responsibility for the timely submission of such bid. Time of receipt shall be the time recorded and determined by the School District or designee.

The bidder shall include all requested forms and attachments with their submission of the Bid Form; failure to comply may be cause for rejection.

The project is sales tax exempt for materials and certificates will be issued post bid.

PRE-BID INFORMATION:

All contractors submitting bids for the work represent that they have carefully examined the site and buildings and are familiar with all conditions that may affect the work under the Contract.

A prebid conference will be held on February 25, 2025 starting at noon CST at the PK-12 Building. Following the walk at the PK-12 building all contractors can go to the SWITCH building at 1:00 for a walk of that building/roof.

BID DOCUMENTS:

Bid Documents may be obtained from:

Alley Poyner Macchietto Architecture
nsmith@alleypoyner.com
402 341 1544

Master Builders of Iowa On-Line Plan Room
<https://www.constructconnect.com>

BIDDING REQUIREMENTS:

The Bidder shall include all requested Forms and attachments with their submission of the Bid Form; failure to comply may be cause for rejection.

Each Bid shall be submitted on the Bid Form provided with the Bidding Documents. Bids shall be addressed and delivered to the East Mills Community School District (ATTN: District Offices), 1505 E 15th Street, Malvern, IA 51551 in a sealed 9 x 12 envelope clearly labeled with the Project Name “**East Mills CSD Partial Re Roof**” and the name, address, and phone number of the Bidder. Any alteration of the Bid Form may be cause for rejection of the bid. A bid bond is required and shall be included in a separate envelope clearly marked Bid Bond.

No oral, facsimile, email, or telephonic bids or modifications will be considered.

The successful Bidder will be required to furnish a Certificate of Insurance and Performance and Labor and Material Payment Bonds both in an amount equal to 100% of the Contract Price and in accordance with other requirements outlined in the Bid Documents.

Should the successful Bidder fail or neglect to furnish satisfactory performance/payment bonds, refuse to enter into a Contract on the basis of the bid, or fail to meet the requirements of this Notice and of the specifications regulating the award, the Bidder’s security may be retained as liquidated damages. No Bidder may withdraw its Bid for a period of sixty (60) days after the date and hour set for the opening of bids.

AWARD OF CONTRACT:

The East Mills Community School District will meet at a board meeting on the 12th day of March, 2025 at 6:00 p.m. and may take action upon proposals received in accordance with Iowa law and the specifications.

The work shall commence June 2, 2025 and be completed by August 1, 2025 per the written Notice to Proceed.

The award of contract may be made by the East Mills Community School District Board of Directors to the lowest, responsive, responsible Bidder meeting the specifications. The right is reserved to reject any or all Bids, or any part thereof, and to waive informalities, and to enter into such contract or contracts as shall be deemed in the best interests of the East Mills Community School District. The Board reserves the right to defer acceptance of any proposal for a period not to exceed sixty (60) calendar days after the date bids are to be received.

By virtue of statutory authority, a preference will be given to products and provisions grown and produced within the State of Iowa, and to Iowa domestic labor.

All bids will be governed by applicable provisions in the Iowa Code and Board Policies.